

International Working Group on



Satellite-based Emergency Mapping (IWG-SEM)

Minutes of the teleconference held on Tuesday, 20 October 2015, 13.45 UTC

Participants

	First Name	Last Name	Organization
1	Lorant	Czaran	UN-SPIDER
2	Antje	Hecheltjen	UN-SPIDER
3	Fabio	Giulio Tonolo	ITHACA
4	Gregg	Jones	PDC
5	Jan	Kucera	EC-JRC
6	Katherine	Elsom	DMCii
7	Lars	Wirkus	BICC
8	Ramesh	Sivanpillai	UWYO
9	Tobias	Schneiderhan	DLR
10	Manzul	Hazarika	Jaxa (AIT)

Main Outcomes

During the teleconference, the following points were discussed.

- **Discussion and adoption of the minutes of 24 September 2015 teleconference.**

The minutes were adopted without changes.

- **Updates by members**

Humanitarian tagging: Blake Girardot (HOT OSM) had informed the IWG via email before the teleconference about a 3 day meeting with the GIS coordinators and field work program directors from The American Red Cross, British Red Cross, The Netherlands Red Cross, MSF UK, CartONG and HOT/OSM, which showed that the work of members of the IWG is making a huge impact on the people who are on the ground and working in the field providing relief and the communities. The chair informed that HOT/OSM formed a group to look at their Humanitarian Data Model (humanitarian tagging) and they have had some talks with Ithaca. This topic will be on the agenda for the next autumn meeting.

- **Autumn meeting**

The draft agenda is available as a google doc at <https://docs.google.com/document/d/1rvRAX2wZwUWsHl1ym2JxmHio5Cu42f8G5mCCLnxNDpM/edit?usp=sharing>. So far, 10-15 persons have indicated to participate physically and 3-4 have indicated to participate remotely via webex.

- ➔ Action @all: The chair highlighted that it is necessary to register before the meeting (as outlined in the agenda).

- ➔ Action @Chair: Following the proposal by Tobias Schneiderhan, the chair will discuss bilaterally with members to find lead persons for selected sessions who could also provide short input presentations on the respective topic.
- ➔ Action @Chair: Following the proposal by Ramesh Sivanpillai, the chair will also include goals and objectives for each session.
- ➔ Action @all: All members are invited to edit and comment on the agenda directly in the google document as needed. Members can also send additional comments via email to the Chair.

- **Introduction to new rolling action list**

The rolling action list can be accessed and edited at https://docs.google.com/spreadsheets/d/1aiSWOM4_XKD7kgGH_G7txKW9oOp5gSf-zLY0Uwtg-nU/edit?usp=sharing. The list is based on actions and prioritized future activities as agreed on during past physical meetings. The list will be discussed during the autumn meeting.

- ➔ Action @all: All members are encouraged to edit and complete the rolling action list as needed.

- **IWG membership questions**

Based on strong concerns voiced by SERTID during the last teleconference regarding the decision on private sector involvement, ITHACA proposed to preliminarily agree before the autumn meeting on a voting mechanism for the working group, considering that most probably the group will not reach a consensus on every topic/decision (cf. email sent to the mailing list by Fabio).

- ➔ Action @all: The chair encourages all members to send any suggestions for voting procedures (especially regarding new memberships) to the chair before the autumn meeting.

- **Next meeting**

It was agreed to have the next teleconference in December (not interfering with AGU from 14-18 December) since there will be the physical meeting November. Participants of the teleconference voiced that they would prefer a fixed date for the monthly teleconferences (e.g. second Tuesday of a month) instead of deciding on a new date each month. The fixed date will be agreed upon during the autumn meeting in Vienna.

- **AOB**

Outreach: Deadline for abstract submission for FOSS4G 2016 in Bonn will most probably be from February to April 2016 giving the group enough time to decide on and plan possible participation during the autumn meeting in Vienna.

Mailing list: Only members of the mailing list can send emails to members@iwg-sem.org.

- ➔ Action @all: Any changes in email addresses have to be communicated to the chair so that the new addresses can be added to the mailing list.

The conference call ended at 14:45 UTC