

International Working Group on



Satellite-based Emergency Mapping (IWG-SEM)

Minutes of the teleconference held on Thursday, 16 July 2015, 13.30 UTC

Participants

	First Name	Last Name	Organization
1	Alexander	Mager	DLR
2	Annett	Wania	EC/JRC
3	Tomas	Harmata	EC/JRC
4	Jan	Kucera	EC/JRC
5	Fabio	Giulio Tonolo	ITHACA
6	Peter	Zeil	EC
7	Lorant	Czaran	UNOOSA
8	Brenda	Jones	USGS
9	Ramesh	Sivanpillai	University of WY.
10	Fabian	Selg	University Bonn
11	Bruna	Cacic	Univ. W. Neustadt

Main Outcomes

The minutes of the 16th June meeting were circulated before the teleconference, and adopted with no changes by participants.

During this teleconference, the following points were discussed and agreed upon:

- Review of the rolling action list as started in 2014, and agreement on following this format for the future as a rolling action list, by implementing a Google doc or similar tool for tracking progress. The classification of actions into Low, Moderate (3 months for action), High priority (to act on between meetings) was addressed, and it was proposed that to develop a new ranking each time, as priorities change in time too. Some participants questioned the google docs idea, and that main communication channel should remain the mailing list. With no agreement reached, the **Chair will test implementation of such a rolling action list, for evaluation of utility.**
See http://www.un-spider.org/sites/default/files/201405_Munich_Outcomes.pdf
- Chair informed at the request of A. Hecheltjen (Bonn) that UNOOSA proposed to support hosting of the FOSS4GEO 2016 and of the 36th EARSeL symposium, both to be held in Bonn next year; in this regard, a potential crowd-sourcing or other thematic workshop or session could be organized, and interest of the IWG-SEM was canvassed. The option of combining one of the events with a physical meeting of the WG was also noted.
Fabian Selg to send to the mailing list more information about the planned events, dates, and to follow up with Bonn UN-SPIDER team on other actions.

Under AOB

- Peter Zeil raised the question of feedback on the Flood Guidelines and the Guidelines document in general.
L. Czarán noted that a final reading is all that is needed, and that the delay is due to his lack of action. Once proof-read and with all comments incorporated, the document will be posted on the website for final consultation by membership, before announcing and promoting it as an official recommendation by IWG-SEM.
- On the question of the second detailed guidelines on Earthquake, no progress was made, a group of interested members and institutions was identified in June teleconference, awaiting an outline of the chapter to be released by UN-SPIDER, as a first step. To be followed up in September-October, before the next physical meeting.
- J. Kucera asked about any follow-up to the metadata for maps discussion. Participants agreed that agreed sets of metadata would be useful to have. Given the existence of some examples/best practices in the community, a decision must be taken if this issue should be addressed further by the WG, in order perhaps to develop a recommendation.
In any case, the different formats, fields being used should be looked at, and a dedicated session on this topic at the upcoming physical meeting would be useful to involve more members into the discussion.

It was also agreed to not hold an August teleconference. The next teleconference planned therefore is for early September.

The next physical meeting (Autumn meeting) for 2015 was proposed for end of October or beginning of November, to be hosted at UN premises in Vienna. There was no objection against holding the meeting in Vienna, nor alternate locations proposed. Chair will circulate poll for setting dates before the September teleconference.

The conference call ended at 14:10 UTC