

**“UN-SPIDER Meeting:
Crowdsource Mapping for Preparedness and Emergency Response”**

Organized by

The United Nations Office for Outer Space Affairs

With the support and cooperation of

The Government of Austria

And

Secure World Foundation

Vienna, Austria, 5-6 July 2011

INFORMATION FOR PARTICIPANTS



<http://www.un-spider.org/crowdsource-mapping>



Information For Participants

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1. Opening Date and Meeting Location

The UN-SPIDER Meeting on “Crowdsource Mapping for Preparedness and Emergency Response” will be held at the Vienna International Centre (VIC), Wagramer Strasse 5, 1220, Vienna. The meeting **will open on Tuesday, 5th July, at 10:00 in Conference Room M 7**, on the first floor of Building M. The meeting will run from 10:00 – 18:00 on Tuesday and from 9:00 – 18:00 on Wednesday.

2. Registration and Identification Badges

For security reasons, conference/grounds passes are necessary for admittance to the Vienna International Centre. Conference badges will be issued at the United Nations Security and Safety Section **Pass Office at Gate 1**. The Pass Office will be open from 8:00 to 16:00. Meeting **participants should arrive at the VIC at least one hour before the start of the meeting on the first day (9:00)**, in order to allow for sufficient time for registration and issuance of grounds passes. Participants should provide an appropriate form of identification at the entrance, such as a Passport.

3. Accommodation

Participants are requested to arrange their own hotel bookings. A list of suitable hotels in Vienna with tentative rates is attached in the annex below. We suggest one of the three hotels below for their proximity to the United Nations:

- Hotel Capri
- Hotel NH Danube City
- Arcotel Kaiserwasser

4. Dining Options at the VIC

A cafeteria, a restaurant and a cocktail lounge are located in Building F on the entrance level. The restaurant (table reservations recommended, ext. 4877) is open from 11:30 to 15:00. The cafeteria is open from 7:30 to 10:00 and from 11:30 to 14:45. During the session, a coffee bar located on the ground floor in Building M will also be open from 9:00 to 16:30. The cocktail lounge is open from 16:30 until 20:00.

5. Postal Services

A post office within the UN building provides all regular postal services, including cable, fax and telephone services. It is open Monday through Friday from 8:00 to 18:00.



6. Banking

A Bank Austria is at the first level of Building C (“Rotunda”). This bank provides full banking services. Bank hours are Monday, Tuesday, Wednesday and Friday from 9:00 to 15:00 and Thursdays from 9:00 to 17:30.

7. Medical Services

Medical attention can be sought from the clinic operated by the Joint Medical Service located at the VIC, Building F, on the seventh floor (extension 22225 and, for emergencies 22222). The emergency number at the UN in Vienna is 99 from every landline telephone on the premises.

8. Travel Services

Carlson Wagonlit Business Travel is at the disposal of participants requiring assistance with such matters as travel, sightseeing, car rental and excursions. The office is located in the corridor in Building F. The office hours are Monday through Friday from 8:30 to 17:00.

9. Internet

At the Vienna International Center internet PCs as well as W-LAN connection are available free of charge.

10. Visa Application

Austria joined the EU (European Union) in 1995 – therefore it is very easy for all EU-citizens to come to Austria. If you are not an EU-citizen, be prepared for some paperwork. The situation differs from country to country. For a detailed list of all nationals of countries that must have a visa to enter Austria, please visit the following website:

http://www.bmeia.gv.at/view.php3?f_id=5428&LNG=en

Please keep in mind that all visa applications have to be issued from outside of Austria before you travel. Contact the Austrian Embassy/Consulate responsible for / in your country. The Austrian embassy in your country will give you the application forms, help you with your application procedures and issue the visa. Please consult the following website to find an Austrian embassy in your country:

http://www.bmeia.gv.at/view.php3?r_id=204&LNG=en&version

You should allow for some time for the processing of the application from the date of appointment/receipt of documents. Some embassies also require a face-to-face interview with the applicant.



The following documents are normally required. For a detailed list, you need to contact the embassy in your home country.

- Completed application form, signed by the applicant. You must answer all the questions; otherwise your application will not be accepted.
- The passport should be valid for at least three months longer than the validity of the visa applied for.
- 2 passport-size photos
- Proof of sufficient funds to support yourself during your stay.
- Proof of health insurance (travel insurance)
- Confirmed hotel reservation or confirmation of tour.
- Your official invitation ought to serve as a 'visa support letter'

For further information, please visit the website of the Austrian Foreign Ministry at <http://www.bmeia.gv.at/>.

11. Currency

The official UN exchange rate is at **1 US Dollar = 0.702 EURO** as of 01 June 2011.

12. Health Insurance

Please make sure that your health/life/travel insurance covers any medical treatments that might become necessary. UNOOSA will not assume any responsibility for life and major health insurance, nor for expenses related to medical treatment or accidental events.



13. Transportation

From Vienna Airport to the City Centre/ VIC

By bus:

The Vienna Airport Lines operates seven days a week from 7:10 –20:10 from the airport to the VIC. The VIC bus station is located on *Wagramer Strasse* in front of Gate/Checkpoint 1. The trip lasts approximately 30 minutes and a single ticket costs 7 EUR. The Vienna Airport Lines also serves other locations in Vienna should you wish to be taken to your hotel first.

For a detailed bus schedule, please consult the following website:

<http://www.viennaairport.com/jart/prj3/va/main.jart?rel=en&content-id=1249344074246&reserve-mode=active>

By train:

If you chose to arrive by train, there are two options. The first is the *S-Bahn* from the airport to the City Air Terminal/ Wien Mitte which is located next to the Hilton Hotel. The train leaves every 30 minutes. The trip lasts approximately 25 minutes. Upon arrival at the City Air Terminal/ Wien Mitte, change to the underground line U4 and then to the U1 (see directions listed under “public transportation”) to get to the VIC.

Further information regarding the *S-Bahn* can be obtained from the following webpage:
www.wienerlinien.at

The second option is the City Airport Train (CAT) which links the airport with the city centre. The CAT runs daily from the airport starting at 5:38 with the last one at 23:35. The trip lasts about 16 minutes (passenger fare is 9 EUR for a single ticket and 16 EUR for a return ticket). Upon arrival at the City Air Terminal/ Wien Mitte, change to the underground line U4 and then to the U1 (see directions listed under “public transportation”) to get to the VIC.

For further information regarding the CAT, please visit the following webpage:
www.cityairporttrain.com

By taxi:

Several companies offer their services to the city centre from the arrivals hall. One-way fares are approximately 35 EUR. Please refer to the following link for a list of taxis:

<http://www.viennaairport.at/jart/prj3/va/main.jart?rel=en&content-id=1249344074251&reserve-mode=active>



Reaching the VIC from within the City

By public transportation: The Vienna public transportation system is very reliable and convenient. The VIC can be reached with the underground (*U-bahn*) by taking the line U1 (marked in red on city maps) towards *Leopoldau* and getting off at the station *Kaisermühlen* - Vienna International Centre. Tickets can be purchased from vending machines in all subway stations or at tobacco shops marked *Tabak Trafik*, and also at the VIC newspaper stand.

Costs: single ticket: 1,80 EUR; 24 hour ticket: 5,70 EUR; 48 hour ticket: 10,00 EUR; 72 hour ticket: 13,60 EUR. Further information can be obtained from the following webpage: www.wienerlinien.at

By taxi: As all participants will have to go through the registration formalities, passengers should ask the driver to drop them off at Gate 1. For departures a taxi may be requested at Security Services, Gate 1. An additional fee is charged for taxis ordered by telephone. The customary tip in Austria for taxi drivers is 10% of the fare.



14. City of Vienna Information

Vienna is the capital of the Republic of Austria and is also one of its nine states. With a population of about 1.7 million (2.3 million within the metropolitan area), it is by far the largest city in the country. It serves as the cultural, economic, and political center. It is the 10th largest city by population in the European Union, and was recently listed by Mercer Human Resource Consulting as having the highest quality of living (as of 2009). Vienna is host to many major international organizations such as the United Nations and OPEC. Vienna lies in the very east of Austria and is close to the Czech Republic, Slovakia and Hungary. In 2001, the city center was designated a UNESCO World Heritage Site.

For more information on the city, its surrounding area and upcoming events, please visit the official Vienna Tourist website at <http://www.wien.info/>.

15. Country, Weather and Practical Information

General Information About Austria

The Austrian Government has prepared the following document which provides an overview that ranges from geographic facts and figures to historical milestones, economic status and current developments in politics, education, culture and sports.

<http://www.austria.gv.at/DocView.axd?CobId=5034>

Weather in Vienna

Temperature Averages:

<http://www.weatherbase.com/weather/weather.php3?s=063011&refer=>

CNN Weather Forecast:

<http://weather.cnn.com/weather/forecast.jsp?locCode=AUX0025&zipCode=332663568787>

Vienna Webcams:

<http://www.wien.gv.at/webcam/>

Practical Information

Time and Date, Dialing Code, Coordinates:

<http://www.timeanddate.com/worldclock/city.html?n=259>

Voltage, Plugs, and Socket-Outlets (same as in Germany):

http://www.world-of-islands.com/Infos/Trucs/voltage_en.htm



Annex – Hotels in Vienna

HOTEL	CATEGORY	SINGLE ROOM	DOUBLE ROOM
GRABEN HOTEL Dorotheergasse 3 1010 Vienna Tel: 512 15 31 0 Subway stop: U1/Stephansplatz All major credit cards accepted	***	EUR 79	EUR 109
AUSTRIA TREND HOTEL Wagramer Strasse 83-85 1220 Vienna Tel: 203 55 45-0 Subway stop: U1/Kagran All major credit cards accepted	***	EUR 96	EUR 105
HOTEL CAPRI Praterstrasse 44-46 1020 Vienna Tel: 214 84 04 Subway stop: U1/Nestroyplatz All major credit cards accepted	***	EUR 84	EUR 115
HOTEL ROYAL Singerstrasse 3 1010 Vienna Tel: 515 68 0 Subway stop: U1 Stephanplatz All major credit cards accepted	****	EUR 79	EUR 109
SUITEHOTEL Radingerstrasse 2 1020 Vienna Tel: 24588 0 Subway stop: U1/Vorgartenstrasse All major credit cards accepted	***	EUR 91	EUR 91
HOTEL SCHWEIZERHOF Bauernmarkt 22 1010 Vienna Tel: 5331931/2 Subway stop: U1/Stephanplatz All major credit cards accepted	****	EUR 80	EUR 120



HOTEL MERCURE WIEN ZENTRUM Fleischmarkt 1A 1010 Vienna Tel: 53460 0 Subway stop: U1/U4 Schwedenplatz All major credit cards accepted	****	EUR 120	EUR 145
PARK INN VIENNA Wagramerstrasse 16/16a 1220 Vienna Tel: 260 40 0 Subway stop: U1/Vienna Int. Center All major credit cards accepted	****	EUR 97	EUR 112
HOTEL CAPRICORNO Schwedenplatz 3-4 1010 Vienna Tel: 533 31 04 Subway stop: U1 or U4 Schwedenplatz All major credit cards accepted	****	EUR 100	EUR 138
ARCOTEL KAISERWASSER Wagramerstrasse 8 1220 Vienna Tel: 224 24 0 Subway stop: U1/VIC All major credit cards accepted	****	EUR 119 (room only)	EUR 119 (room only)
HOTEL NH DANUBE CITY Wagramerstrasse 21 1220 Vienna Tel: 260 200 Subway stop: U1/Alte Donau All major credit cards accepted	****	EUR 99	EUR 115
RADISSON SAS HOTEL Parkring 12a 1010 Vienna Tel: 515170 Subway stop: U4/Stadtpark All major credit cards accepted	*****	EUR 149	EUR 149
HOTEL MARRIOTT Parkring 12a 1010 Vienna Tel: 51518 0 Subway stop: U4/Stadtpark All major credit cards accepted	*****	EUR 153 (room only)	EUR 153 (room only)



HILTON VIENNA Am Stadtpark 1030 Vienna Tel: 71700-0 Subway stop: U3/U4 Landstrasse/ Wien Mitte All major credit cards accepted	*****	EUR 129 (room only)	EUR 129 (room only)
INTERCONTINENTAL VIENNA Johannesgasse 28 1037 Vienna Tel: 711 22 0 Subway stop: U4 Stadtpark All major credit cards are accepted	*****	EUR 140 (room only)	EUR 140 (room only)