International Working Group on

Satellite-based Emergency Mapping (IWG-SEM)

Minutes of the teleconference held on Thursday, 11 February 2014, 14 UTC

Participants

	First Name	Last Name	Organization
1	Francoise	Villette	DG-ENTR
2	Hendrik	Zwenzner	DLR
3	Jan	Kucera	EC-JRC
4	Fabio	Giulio Tonolo	ITHACA
5	Brian	Tomaszewski	RIT
6	Antje	Hecheltjen	UNOOSA
7	Brenda	Jones	USGS

Main Outcomes

During the teleconference, following points were discussed.

- **Emergency Mapping Guidelines: proofreading/review status**
  ITHACA provides a brief summary of the current status of the finalization process of the Guidelines. The document was proofread by USGS (mainly style editing) and a final reading was carried out by DG ECHO and is ongoing by DG ENTR. Comments received so far highlight that the document is not binding (as agreed) and the language adequate. The next step is to agree how/where disseminate the guidelines. Firstly the document should be made available for downloading on the IWG-SEM website. DG ENTR is available to distribute the document to specific EC mailing lists/groups/user-forums related to the Copernicus action. JRC highlights that the document should be shared also with other initiatives (i.e. Sentinel Asia, International Charter, etc).

- **Technical discussion group on GeoRSS: update**

  IWG-SEM demonstrated a high interest in the discussion group (17 people from several organisations subscribed to the mailing list). JRC, which is the moderator of the group, highlights that the main aim is to define a set of minimum common content of the information/metadata which should be broadcasted as well as to assess the technology to be adopted. Currently they are working with GeoRSS feeds, which is just one of the possibilities to be explored. A dedicate message to ignite the discussion will be sent out in the following days.

- **Next IWG-SEM meeting.**

  ITHACA summarizes the outcomes of the on-line poll (see Annex) suggesting to take a decision on the basis of the number of people who stated their availability to join the meeting (not considering the "Maybe" votes, taking into account the difficulties raised by several people for travelling oversea and taking into account that the previous meeting was held in US). The meeting will therefore be **hosted by DLR in Munich in the period from 19-21 May 2014** (the specific two days will be then defined by the hosting institution). It is

highlighted the importance to allow people who cannot travel to Germany in that period to join remotely, as already arranged during the previous meetings.

The meeting agenda should be focused on the following items:
- Operational set-up of the activation metadata/information sharing mechanism (e.g. GeoRSS), including use case scenario (how a similar tool is used by specific target groups in specific situations);
- New chapters for the Emergency Mapping Guidelines;
- IWG-SEM agenda for 2014/2015;
- Institutionalization of IWG-SEM (ideally trying to consider also fund raising opportunities to cope with the intrinsic limits of a volunteer-based group).
- Discussion on the IWG-SEM platform

Furthermore ITHACA highlights that a list of potential topics was already defined during the Washington meeting, and it is available in the related minutes.

- **Chairmanship handover**

As agreed during the meeting in Torino, the 12 months chairmanship period will end on April 2014. ITHACA is available to postpone the handover up to the next meeting in May, if needed. Meanwhile each IWG-SEM member should start discussing internally the possibility to take this role for the next period.

- **AOB**

No additional points to be discussed

The conference call ended at 15:45 UTC

Annex – On-line poll results

Sondaggio "IWG-SEM meeting - Spring 2014"   http://doodle.com/au4kwbtgp64bi3mu

	7-11 April 2014 - Bonn, GERMANY - Hosted by UNOOSA/UN-SPIDER	24-25 April 2014 - Oberpfaffenhofen, Munich, GERMANY - Hosted by DLR	28-30 April 2014 - Oberpfaffenhofen, Munich, GERMANY - Hosted by DLR	5-9 May 2014 - Bonn, GERMANY - Hosted by UNOOSA/UN-SPIDER (solution preferred by UNOOSA/UN-SPIDER)	12-14 May 2014 - Oberpfaffenhofen, Munich, GERMANY - Hosted by DLR	12-16 May 2014 - New York, US (in conjunction with UNGIWG) - Hosted by UNOOSA	19-21 May 2014 - Oberpfaffenhofen, Munich, GERMANY - Hosted by DLR
Guillaume Criloux/DFS						OK	
Brenda Jones						(OK)	
Nate Smith						OK	
Brian Tomaszewski						OK	
Jan Kucera	OK			OK	OK	(OK)	OK
Stefan Voigt	(OK)	OK	OK		OK	(OK)	OK
Fabio Giulio Tonolo	OK				OK	(OK)	OK
Stu Frye				OK		OK	OK
Antje Hecheltjen	OK	(OK)	(OK)	OK	(OK)		(OK)
Noriko Aso	(OK)	OK			OK	OK	OK
Tobias Schneiderhan	(OK)	OK	OK	(OK)	OK	(OK)	OK
Francoise Villette		OK			OK		OK
Conteggio	3:3:6	4:1:7	2:1:9	3:1:8	6:1:5	5:5:2	7:1:4